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|  |  | JORDAN ELLIS |
| 💼 Profile Innovative Translator aiming to apply a strong foundation in bilingual proficiency, cultural understanding, and certified expertise in a collaborative and dynamic environment. Contact 📍 Seattle, WA  PHONE:  📞 (123) 456-7891  WEBSITE:  🔗 www.personal-website.com  EMAIL:  📧 jordanellis@email.com Hobbies (Optional) Investing/Trading  Volunteering  Puzzle Solving |  | 🎓 EDUCATION **University of Seattle**  20XX – 20XX  Master of Arts in Translation Studies  [It’s okay to brag about your GPA, awards, and honors. Feel free to summarize your coursework too.] 📊 WORK EXPERIENCETranslator | ABC Translation Services Oct. 20XX – Present  Led and managed translation projects ensuring impeccable accuracy, confidentiality, and timely delivery. Freelance Translator Feb. 20XX – Dec. 20XX  Offered versatile translation services, specializing in business, legal, and various other domains. 🏆 Certifications & SKILLS  * 🌍 Certified Translator (ATA Certification) * 🩺 Certified Medical Interpreter * 🏢 Certified Business Translator * 🌐 Bilingual Proficiency in English & Spanish * 🧠 Deep Cultural Understanding & Insight * ✍️ Strong Grammatical & Linguistic Aptitude * 📅 Effective Project Management * ✅ Quality Assurance in Translation |