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|  |  | JORDAN ELLIS |
| 💼 ProfileInnovative Translator aiming to apply a strong foundation in bilingual proficiency, cultural understanding, and certified expertise in a collaborative and dynamic environment.Contact📍 Seattle, WA PHONE:📞 (123) 456-7891WEBSITE:🔗 www.personal-website.comEMAIL:📧 jordanellis@email.comHobbies (Optional)Investing/TradingVolunteeringPuzzle Solving |  | 🎓 EDUCATION**University of Seattle**20XX – 20XXMaster of Arts in Translation Studies[It’s okay to brag about your GPA, awards, and honors. Feel free to summarize your coursework too.]📊 WORK EXPERIENCETranslator | ABC Translation ServicesOct. 20XX – PresentLed and managed translation projects ensuring impeccable accuracy, confidentiality, and timely delivery.Freelance TranslatorFeb. 20XX – Dec. 20XXOffered versatile translation services, specializing in business, legal, and various other domains.🏆 Certifications & SKILLS * 🌍 Certified Translator (ATA Certification)
* 🩺 Certified Medical Interpreter
* 🏢 Certified Business Translator
* 🌐 Bilingual Proficiency in English & Spanish
* 🧠 Deep Cultural Understanding & Insight
* ✍️ Strong Grammatical & Linguistic Aptitude
* 📅 Effective Project Management
* ✅ Quality Assurance in Translation
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