|  |  |  |
| --- | --- | --- |
|  |  | JORDAN ELLIS |
| 💼 Profile Proactive skilled laborer with a proven track record in technical operations and facility maintenance. Aiming to leverage modern methodologies and best practices in a forward-thinking environment, ensuring top-tier service, safety, and operational efficiency. Contact 📍 Seattle, WA  PHONE:  📞 (123) 456-7891  WEBSITE:  🔗 www.personal-website.com  EMAIL:  📧 jordanellis@email.com Hobbies (Optional) Investing/Trading  Volunteering  Puzzle Solving |  | 🎓 EDUCATION **Seattle High School**  20XX – 20XX  High School Diploma  [It’s okay to brag about your GPA, awards, and honors. Feel free to summarize your coursework too.] 📊 WORK EXPERIENCEFacility Maintenance Worker | JKL Facilities Oct. 20XX – Present  Conducted maintenance tasks, ensuring facility operations ran smoothly. Skilled Laborer | XYZ Construction Feb. 20XX – Dec. 20XX  Specialized in welding tasks, adhering to safety protocols. 🏆 Certifications & SKILLS  * 🛡️ OSHA 30-Hour Certification * 🔩 Certified Welder (CW) * ⚙️ Technical Proficiency in Facility Maintenance * 🧠 Problem-Solving & Troubleshooting * 🛡️ Safety Awareness & Protocol Adherence * ⏱️ Time Management & Task Coordination |