[Street Address]

[City, ST ZIP Code]

[Telephone] | [Website]

[Email]

Jordan Ellis

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| Objective |  | Skilled logistics professional aiming to leverage a strong foundation in warehouse operations, inventory management, and supply chain optimization in a challenging and rewarding environment. Dedicated to applying specialized skills to drive operational efficiency, enhance team productivity, and contribute to organizational success. |
| Professional Achievements |  | Warehouse Operations & Inventory ManagementImplemented a new inventory system, increasing operational accuracy by 30%.Supervised a team of 20+ employees, ensuring smooth daily warehouse operations.Logistics Coordination & Customer SatisfactionImproved customer satisfaction by 25% through effective communication and timely problem resolution. Optimized shipping schedules, reducing delays and enhancing supply chain efficiency. Team Leadership & Process ImprovementRegular team meetings fostered communication and collaboration to streamline operations. Introduced new processes that boosted workflow and reduced bottlenecks by 15%. |
| Skills |  | * Inventory Management & Accuracy * Supply Chain Coordination & Optimization * Warehouse Operations & Team Leadership * Logistics Scheduling & Problem-Solving * Effective Communication & Collaboration |
| Work History |  | Supply Chain Analyst | LogiSolutions | Seattle, WA [Dates From – To] Inventory Specialist | QuickShip | Seattle, WA [Dates From – To] |
| Education |  | Bachelor of Arts in Business Administration | Wa State University | Pullman, WA You might want to include your GPA here and a brief summary of relevant coursework, awards, and honors. |