[Street Address]

[City, ST ZIP Code]

[Telephone] | [Website]

[Email]

Jordan Ellis

|  |  |  |
| --- | --- | --- |
| Objective |  | Versatile Energy Specialist with a profound understanding of energy management and renewable energy landscapes. Armed with practical skills and a dedication to promoting sustainability, seeking a challenging position to apply innovative strategies, data-driven solutions, and promote organizational growth through energy-efficient practices. |
| Professional Achievements |  | Renewable Energy Projects & CoordinationAssisted in the execution of renewable energy initiatives, ensuring timely and successful completion.Facilitated effective communication between teams and stakeholders, improving project outcomes.Supported regulatory compliance efforts in alignment with energy policies and standards.Technical Expertise & CertificationsUtilized data analysis to identify energy-saving opportunities and optimize resources.Earned REP and CEA certifications, demonstrating proficiency in energy auditing and renewable energy practices.Applied technical writing skills to develop comprehensive reports and project documentation. |
| Skills |  | * Energy Management
* Regulatory Compliance
* Data Analysis
* Technical Writing
 |
| Work History |  | Energy Analyst | GreenTech Innovations | Seattle, WA[Dates From – To]Project Assistant | EcoSolutions | Seattle, WA[Dates From – To] |
| Education |  | [Degree, School Name, Location, Date]You might want to include your GPA here and a brief summary of relevant coursework, awards, and honors. |