|  |  |  |  |
| --- | --- | --- | --- |
| A person looking to the right | |  | jordan ellis |
| TRANSLATOR |
| contact (123) 456-7891 [jordanellis@email.com](mailto:janedoe@email.com)  LANGUAGES  English  Spanish  SKILLS   * Bilingual Proficiency in English and Spanish * Cultural Sensitivity and Understanding * Advanced Grammar and Linguistic Proficiency * Computer-Assisted Translation (CAT) Tools * Editing and Proofreading   Certifications   * Certified Translator (ATA Certification) * Certified Legal Translator * Localization Certification |  |  | Profile Skilled Translator combining bilingual proficiency, certifications, and a solid foundation in linguistic studies, aiming for a role that values accuracy and cultural sensitivity in translations.  EDUCATION HISTORY Master of Arts in Translation Studies, Jan 20XX Seattle University – Seattle, WA  WORK EXPERIENCE Senior Translator | BC Translation Services | Aug 20XX - Dec 20XX  * Led various translation projects with a focus on client satisfaction, accuracy, and meeting deadlines. * Specialized in legal and technical translations, coordinating closely with clients for tailored services.  Translator | Global Language Services | Aug 20XX - Dec 20XX  * Engaged in extensive legal and technical translations, offering specialized, client-centric services. |