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| A person looking to the right | |  | jordan ellis |
| RELATIONS SPECIALIST |
| contact (123) 456-7891 [jordanellis@email.com](mailto:janedoe@email.com)  LANGUAGES  English  Spanish  SKILLS   * Government Relations * Policy Research * Public Communication * Leadership & Team Management   certifications   * Certified Government Auditing Professional (CGAP) * Certified Fraud Examiner (CFE) |  |  | Profile Dynamic government relations specialist seeking to utilize a solid foundation in policy research, public outreach, and team management. Eager to drive impactful policy initiatives and foster meaningful community relations in a vibrant organizational setting.  EDUCATION HISTORY Master of Public Administration, 2016 - 2019 Seattle University, Bachelor of Political Science, 2009 - 2013 Seattle University  WORK EXPERIENCE Government Relations Specialist, State of Washington, 2019 - 2023  * Fostered pivotal relations with governmental agencies, spearheading influential policy advocacy and state-level initiatives for societal benefit.  Public Affairs Officer, County of King, 2016 - 2019  * Managed strategic public communications, organized outreach programs, and enhanced community engagement in county projects and initiatives. |