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| A person looking to the right |  | Jordan Ellis |
| Certified Public Accountant |
| contact 123-456-7891jordanellis@email.comwww.personal-website.comLANGUAGESEnglishSpanishSKILLSFinancial AnalysisAccounting Software Mastery Organizational AbilityTime ManagementRegulatory ComplianceCertificationsCertified Public Accountant (CPA)Accredited Financial Analyst (AFA) |  |  | ProfileDedicated CPA with a potent blend of practical experience and theoretical knowledge in tax and personal accounting. Offers a rich background in financial analysis, leveraging accounting software to streamline operations and enhance financial decision-making processes in dynamic business environments.EDUCATION HISTORYBachelor of Business Administration in AccountingCloverfield College | Jan 20XX - June 20XXGraduated with honors, earning recognition for academic excellence in accounting.WORK EXPERIENCECertified Public Accountant - Gilmore Financial**New Orleans, LA | Jul 20XX - Mar 20XX*** Engaged in comprehensive financial planning and forecasting, aligning strategies with client objectives for sustainable growth.
* Expertly managed tax calculations, preparations, and submissions, ensuring full compliance with regulatory standards.

Junior Accountant - Harrison Money ManagementNew Orleans, LA | Aug 20XX - Dec 20XX* Facilitated the precise preparation of annual tax returns, contributing to client satisfaction and loyalty.
* Collaborated proactively in annual audits, optimizing processes for enhanced accuracy and efficiency in financial validations.
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